



**LCFS Policy for Testifying in Court Proceeding**

In the event that a Lighthouse Child & Family Services' Mental Health Professional or Practitioner is subpoenaed to testify or participate in court proceedings the following terms will apply:

- 1) The hourly fee is \$150.
- 2) There are up to 6 hours of preparation time allotted for testifying. The average amount of time spent preparing for testimony is 3 hours. This will be added to the initial retainer fee. This equals \$450.
- 3) The average clinical day at Lighthouse Child & Family Services is 8 hours. Given the Professional or Practitioner will need to clear their 8 hour schedule, a retainer of the equivalent amount for one day will be required. This equals \$1,200.
- 4) A charge of \$0.50 per mile will be charged per number of miles traveled to testify. This will be clocked from the Lighthouse Child & Family Services Milaca Office to the court house and back.
- 5) The initial retainer of \$1,650, along with the estimated miles needed to travel to the identified court house, will be required 3 business days prior to the subpoenaed date.
- 6) Should additional time beyond one day be required to fulfill the subpoena requirements, the client agrees to the same charges stated in numbers 1-5.
- 7) Should the Mental Health Professional or Mental Health Practitioner with Lighthouse Child & Family Services require more than 3 hours of court preparation time, the additional charges will be billed to the client at the time that decision is made by Lighthouse Child & Family Services.

**By signing this document, I agree to the stipulations stated above. This includes agreeing to the charges of the initial retainer plus mileage charges, and additional preparation fees deemed necessary and providing the payment 3 business days prior to the court proceedings.**

\_\_\_\_\_  
Signature of Client

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Mental Health Professional/Practitioner

\_\_\_\_\_  
Date